

Ref No:- _____

Date:- _____

School Leaving/Transfer Certificate

1. Name of Pupil:-
2. Father's Name: -
3. Nationality: -
4. Whether the candidate belongs to Schedule Caste or Schedule Tribe:-.....
5. No. of Admission Date of First admission in the School with class:-
6. Date of birth, according to Admission Register in figure:-
7. (In Words)
8. Class in which the pupil last studied (in figures):-
9. School/Board Annual Examination last taken with result: -
10. Whether failed, if so once/twice in the same class: -
11. Subject Studied: 1.....2.....3.....4.....5.....6.....
12. Whether qualified for promotion to the higher class if so, to which class: -
13. Month up to which the (pupil has paid) school dues: -
14. Any fee concessions availed of if so, the nature of such concession: -
15. Total No. of working days: -
16. Total No. of working days present: -
17. Whether NCC Cadet/boy Scout / Girl Guide (details may be given) —.....
18. Games played or extracurricular activities in which the pupil usually took part
(Mention achievement level therein):-.....
19. General conduct: -
20. Date of application for certificate: -
21. Date of issue of certificate: -
22. Reasons for leaving the school: -
23. Any other remarks: -

Signature of Class Teacher

Checked By

Principal